

**SLVA CONSTITUTION, BY-LAWS AND
PLAYING RULES. SCARBOROUGH**
LADIES VOLLEYBALL ASSOCIATION Last Updated:
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CONSTITUTION

ARTICLE I: NAME

This organization shall be known as the Scarborough Ladies Volleyball Association (SLVA). The Association shall consist of sixteen teams.

ARTICLE II: AIMS & OBJECTIVES

1. The objectives of this Association shall be to promote and improve ladies amateur volleyball in this city.
2. To protect the mutual interest of all teams.
3. To declare Scarborough Ladies Volleyball Association Division Championships in annual competition.
4. To foster good team play in the spirit of true sportsmanship and promote community spirit within the city of Toronto.
5. To encourage maximum participation by all players. Such participation shall be left to the discretion of the teams.

ARTICLE III - EXECUTIVE

1. The affairs of the SLVA shall be managed by the "SLVA Executive" consisting of 6 to 9 positions, elected by nomination and/or ballot every 2 years. If there are not adequate volunteers or nominations to fill Executive Positions, then the existing Executive members will remain appointed.
2. The elected SLVA Executive will be designated executive positions and responsibilities at an Executive meeting.
3. The executive members of the Association will be President, Vice President – Scheduling and Statistics, Vice
4. President - Equipment, Treasurer, Secretary, and 1 to 4 Members at Large. The Positions and responsibilities may change from time to time as determined by the Executive
5. The SLVA Executive shall vote at all Executive, General, Special and Annual Meetings.
6. No more than two (2) players from the same team may hold SLVA Executive positions.
7. Each affiliated team shall appoint one representative, so named captain or co-captain, to attend Executive meetings when necessary.
8. The Executive Committee, by quorum vote, is solely responsible to remove an Executive Member, should the majority of Executive members deem that an Executive members behavior, conduct, or capacity to perform his/her duties is compromised. In these instances, the Executive Committee can appoint an interim Executive member and /or Volunteer from the membership to assume the responsibilities of the Executive Member in question, until such time an election process can be convened.

ARTICLE IV - DUTIES OF THE SLVA EXECUTIVE

1. To conduct all business necessary to effectively and responsibly manage the SLVA.
2. To review and consider all issues, concerns and/or requests presented by the Team Captains.
3. To provide information to the membership in a timely fashion.
4. That the SLVA Executive shall have the power to replace any Executive member who is absent from three (3) consecutive Executive meetings without explanation.
5. In the event a member of the Executive resigns, the Executive may appoint a replacement to hold office until the next election meeting.
6. The President shall preside at all meetings of the SLVA with the usual privileges of the office.

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7. The Vice President shall perform the duties of the President during her absence.
8. Maintain and/or purchase equipment as necessary.
9. Liaise between Executive members and general membership.
10. Responsible for scheduling, team standings and publicity of the league.
11. Keep accurate records of all teams and members.
12. The cumulative standing, after each realignment week, shall be posted to the league website.
13. Record winners of the league.
14. Elect or appoint all committees and referees.

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ARTICLE V – EXECUTIVE FINANCIAL DUTIES

1. The SLVA is a non-profit organization.
2. The SLVA shall conduct all matters concerning finances for the purpose of financially administering the league.
3. The SLVA Executive shall authorize all expenditures of the SLVA and shall decide all matters pertaining to the finances of the SLVA.
4. The SLVA may donate fundraising revenue towards community development at the discretion of the Executive.
5. The Treasurer will prepare a complete year-end financial statement and present the report at the Annual General Meeting.

ARTICLE VI - TEAM RESPONSIBILITIES

1. Each Team shall appoint two (2) representatives, namely Captain and Co-captain, annually for the purposes of communicating league business to league members.
2. Each team must have at least one representative present at SLVA General meetings.
3. All teams are required to wear team shirts of the same colour.
4. All players must sign the SLVA Agreement and Waiver before participating in any SLVA activities.
5. A team that is unable to field a team for the scheduled night of play is required to notify the Executive and the opposing team/teams by 1:00p on the scheduled day of play. Default notifications received after 1:00p will be subject to a fine of \$10 per team to a maximum of \$20 per night.

ARTICLE VII - MEETINGS (Executive, GENERAL, & AGM)

1. The Executive shall meet as often as is necessary to carry on efficiently the business of the Association.
2. The SLVA Executive shall call at least one (1) Captains' Meeting and one (1) Annual General Meeting per year.
3. The SLVA Executive shall call a General Meeting of the League Members at any time if the need arises.
4. A General or Annual General Meeting of the SLVA shall be open to all League Members.
5. The membership shall be notified at least two (2) weeks prior to the date of the meeting.
6. Any member of the SLVA Executive may call a Special Executive Meeting or General Meeting at any time at the request of two teams in good standing.
7. The Annual General Meeting shall be hosted at a location which is within 5 km of the gymnasium.

ARTICLE VIII – VOTING RIGHTS

1. At any Captains' or Annual General Meeting, each team will be entitled to only 1 vote, regardless of whether the vote is from the Team Representative or an Executive member.
2. At any Captains' or Annual General Meeting, league appointed referees are recognized as ex-officio members of the league and entitled to only 1 vote attributed to the Head Referee or his/her delegate.
3. Constitutional changes and balloting shall be voted on, and cast by, all League Members of the SLVA who are present at the meeting.
4. The Chairperson shall be entitled to an additional vote (if she is a team representative and has voted on behalf of her team) in order to break a tie or establish a quorum even if this results in one team having two (2) votes.
5. A Quorum shall consist of 10 voting teams attending the meeting who are eligible to vote.
6. All votes shall be done openly by a show of hands and or balloting.

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ARTICLE IX - ORDER OF BUSINESS AT MEETINGS

1. Call to Order
2. Roll call of teams
3. Approve minutes of previous meeting
4. Business arising from the minutes
5. Report of SLVA Executive
 - a. President
 - b. Treasurer
 - c. Other Executive Members
6. Other Financial Business
7. Amendments to the Constitution/By-Laws
8. Election of Officers
9. New Business
10. Adjournment

ARTICLE X - NOMINATIONS & AMENDMENTS

1. Nominations will be accepted from the floor for Executive positions.
2. Nominees must be in attendance and duly seconded. Nominees will stand or decline.
3. The chairperson will invite the nominees to identify themselves and their intended contributions to the league. The nominees may address the general members for this purpose only.
4. If an election is necessary, the SLVA Executive will appoint a chairperson and two (2) scrutinizers to administer the election, forming the Election Committee, which will exclude SLVA Executive members and nominees.
5. Election is by ballot. No vote by proxy will be accepted.
6. The Election chairperson will declare the winners who receive the most number of votes.
7. Amendments shall only be made to this Constitution at the Annual General Meeting or at a Special Emergency Meeting during the year, by an affirmative vote of 10 or more of the team representatives.
8. Amendments to the By-laws & Playing Rules may be made at the Annual General Meeting or Special Meeting and at any subsequent meeting by an affirmative vote of 10 or more of the team representatives.

ARTICLE XI - CONDUCT OF MEETING

1. A member shall address Chair when speaking to a specific motion, and be resolute in not diverging from the previously mentioned motion.
2. It is the responsibility of the Chair to recognize each League Member in turn.
3. No member shall address the meeting unless a motion is before the Chair, except when general business is being discussed.
4. The Chair shall call the vote on the motion.
5. Voting on a motion shall be decided by a show of hands.

ARTICLE XII - SPONSORSHIP

1. The SLVA allows for sponsorship of teams.
2. All sponsorship monies obtained by a team will remain with the team and spent as the team sees fit, including payment of team registration fees.

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ARTICLE XIII - SLVA' S RESPONSIBILITIES

1. The SLVA does not accept any responsibility for any injury to players, management, Executive, or spectators, nor does it accept responsibility for any injury to referees, scorekeepers or any other persons working in association with the SLVA games or activities.
2. Children must be supervised at all times by an off-court adult or caregiver (age 12 years or older). If a player can not find someone to supervise the minor(s), then a player from the team must sit with them, which means a team may have to use the 5 player rule or if a team only has 5 players then the team will default.

ARTICLE XIV - SEASON PLAY

1. The season commences the second or third Thursday following Labour Day, dependent on permits available from the Toronto District School Board (TDSB). One practice night will follow before regular season play begins.
2. The Executive will be responsible for informing the Team Captains of the commencement of season play and providing them with a schedule.
3. The Executive will set the season schedule. This schedule may be changed from time to time in the event of inclement weather, strikes or any other unforeseen circumstances. When changes to the schedule are required, the Executive will endeavor to provide a minimum of two weeks' notice. In those instances where two weeks' notice is not possible, the usual and customary team consequences, if any, will be waived for the affected night of play.
4. Cancellation may be necessary due to weather. Notice of Cancellation will be put on the website by 4.00 p.m. at the latest. The cancelled games will be played on the following Thursday.
5. The league play date that falls immediately before Good Friday will be cancelled.
6. The method of division play may be determined from time to time at the Annual General Meeting or a Special Meeting by a majority vote of the team representatives present.

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BY-LAWS

BY LAW #1 REGISTRATION OF TEAMS AND MEMBERS

- a. Registration is open to all women nineteen (19) years of age and older, that are not attending High School on a full time basis.
- b. Teams must pay the full team fee for the season at the Captain's Meeting.
- c. Any prospective team member may be allowed a three-week trial period.
- d. After the three-week trial period, the team captain is responsible for adding the name of the new player to the team roster and indicating if they are on the team roster. All players, even if for a trial period, shall sign a waiver. A roster player can only play for one team. However, league sub-list players can play for as many teams as desired.
- e. Team rosters must carry a minimum of eight players.
- f. The SLVA Executive on an annual basis shall calculate registration and/or Team fees.
- g. Each team name must be submitted before the season starts. The name can be changed during the year, using the following process:
- h. Notification of a Team Name change must be sent to the VP of Statistics, with a copy to the full Executive, at least one week prior to any re-alignment week.
- i. The name change will take place at the following re-alignment.
- j. On the first week of the change, both old and new names will be listed on the Statistics and WEB pages. After that, only the new name will be used.
- k. It is the responsibility of the captain to ensure that the proper Team Name is entered on the score sheets.
- l. There shall be no new players past Week 20 of league play.

BY LAW #2 COMPOSITION OF TEAMS

- a. A team shall consist of a minimum of six (6) players
- b. A team cannot use players from other teams in SLVA, except during the trial period as per by law 1c and 1d.
- c. Each team must field six (6) players. In the event that the team is short players, a team may play with a minimum of five (5) players on 6 (six) separate occasions per season. Further play where 5 or less players are fielded will be a default. The opposing team will be awarded a win and 15 points. Both teams cannot default. The defaults must be clearly marked on the score sheet. In the event that a team starts with five players and the sixth player arrives before the opening whistle of the second game, the 5-player penalty will not be applied for that night.
- d. If there are only five players and one becomes injured, the game is defaulted.
- e. A player may participate in playoff games, if the player has played for at least FIVE (5) weeks of regular season play.
- f. League substitutes, who have played for multiple different teams through the season, and who have met the minimum five (5) week rule, may elect to play for **one** team of their choosing during the playoffs.
- g. In the case of injuries, pregnancy etc. the Executive may decide on a player's eligibility to participate in playoff game.
- h. The Executive will communicate by email or in person, to each Captain, if a team has requested special circumstances for playoff rosters and the decision of the Executive on whether it is approved or not.
- i. Both the five-player rule and the defaults must be clearly marked on the score sheet with a "Y" in the

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5 –player column or the Default column respectively by the referee. As for the default after the maximum of five player nights has been reached, this determined by the statistician and will be imposed “after the fact”. In this situation, the statistician will in form the captains of both teams involved that a default was recorded.

1. BY LAW #3 SCORING & TIMING

- a. The referee shall be responsible for the timing of the games, as determined by the Executive. See
- b. Constitution, Article XIV, #5
- c. No time outs shall be called during the last two minutes of play.
- d. Both the captain and the referee must sign the score sheet. In the event that the captain does not sign the score sheet, she cannot protest the score. If there is a dispute, it has to be settled on the spot and then can be recorded on the score sheet. The referee must be an impartial participant in any dispute and is responsible to ensure that scores are accurate, even if s/he is not the one flipping the numbers. If available, please call an executive member to join the discussion
- e. All players’ names that actually play on that evening must appear on the score sheet.
- f. Each team will play 4 sets a night, 2 sets each against 2 different teams. First set of each match will be played to 25 points. Second set to 25 points or to the end of regulation time.
- g. The referees will be responsible for putting up the nets before each play date.
- h. The team that wins the last set of the match is responsible for taking down the net at the end of each play date.
- i. The following criteria will be used to determine the standing of the teams for each realignment, and in the sequence listed:
 - i. total wins
 - ii. total head to head wins
 - iii. total head to head points

BY LAW #4 PROTESTS

- a. In the event that a team wishes to protest a game, the score sheet must be signed and “PROTEST” must be written on the score sheet with the captain’s telephone number. It is the captain’s responsibility to contact the Vice President in charge of Statistics to discuss the matter within two business days after the protested game.

BY LAW #5 SUSPENSION OR DEFAULTS

- a. Disqualifications, suspensions or defaults shall be the left up to the discretion of the referees.
- b. Players or spectators who are ejected from any game, by a referee, are to leave the gymnasium immediately, failing which, the referee shall award the game to the opposition. The score will be 15-0 and the referee shall report the incident to the SLVA Executive for further review.
- c. Suspensions may occur in the following circumstances:
- d. Unsportsmanlike behaviour, including behaviour detrimental to the safe enjoyment of the game for any player.
- e. Willful intent to injure, including, physical violence, verbal abuse, deliberate distraction of a
- f. referee or member of the SLVA at any time.
- g. Deliberate misuse of League equipment, or abusing League Rules.
- h. The referee must report all disqualifications and suspensions to an SLVA Executive member immediately and if necessary, the Executive will investigate the complaint or infraction.

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- i. A decision will be handed down to the Team Captain within fourteen (14) days of the incident.
- j. Teams who use ineligible player(s) will receive a default for any matches in which the ineligible player(s) participated. In such cases, the protest must be made, in writing, on the scoresheet, immediately following the game in question. The Executive reserves the discretion for further consequence to said team.
- k. All SLVA Executive decisions are final.

BY LAW #6 CHAMPIONSHIPS

- a. The Executive will determine the playoff schedule from time to time and such schedule will be published prior to the playoffs.
- b. Changes to the playoff schedule will be approved at a General Meeting of the SLVA.
- c. Play-off games are not timed.
- d. Play-off matches are played as best 3 out of 5 games.
- e. Early will begin at 7pm without a grace period, however, with rolling default declarations as follows:
 - o Early games default is declared:
 - o first set default at 7pm
 - o second game default at 7:10pm
 - o third game default at 7:20pm
- f. Late matches can start as early as 8:15pm and run to 9:50pm, with no grace period, following suit with 6e) above, at 10 minutes after start time and so on.
- g. Games 1, 2, 3 and 4 are rally point to 25 starting at a score of 4-4, win by two, cap at 27.
- h. Game 5 is rally point to 15 starting at a score of 0-0, win by two, cap at 17.
- i. One, 30-second time out, per team, per game.
- j. A team must have a minimum of five players to play.
- k. A default fine of \$100 will be levied against a team that defaults in the playoffs; this fine will be added to the defaulting teams league fees.

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BY LAW #7 AWARDS

- a) The play-off award structure is as follows:
 - i) \$100 will be awarded to A1, B1, C1, D1 in recognition of the overall league standing (as determined by cumulative results)
 - ii) \$100 will be awarded for the winners of playoffs A1, B1, C1, D1

BY LAW #8 DEPARTMENT

1.1. The league caters to adult members of the community who are expected to act in a respectful manner at all times and respond in a sportsmanlike fashion on and off the field of play. Members of the SLVA are to uphold the rules of the league and at all times, demonstrate ethical sport behaviour. Additionally, and in addressing any concerns around conduct, we will follow the OVA's Code of Conduct and the OVA's Discipline and Complaints Policy to guide decisions and/or actions that we may deem to be appropriate in matters related to the conduct of its members, including its officials.

- a) A team is defined as all participants registered in a bonafide manner as required by the league and the Toronto District School Board permit department
- b) Officials are considered members in good standing of the league
- c) All participants are to be knowledgeable about the rules governing the league and abide by the rules as stated in the constitution
- d) Individuals or teams who are found in breach of the constitution, by-laws and/or operational rules may be disciplined for such activity
- e) Should an individual or team demonstrate multiple occurrences, the Executive, at its sole discretion, may enforce progressive disciplining including: a monetary fine, forfeiture of games, suspension or expulsion from the league

GENERAL PLAYING RULES

RULE 1 Official Rules

The Rules of volleyball apply as set out in the "Volleyball Canada. Rule Book" as updated annually, with the exception of the deciding game in play-offs. This rule will not affect S.L.V.A. play off games, or as under the direction of the league.

The OVA's Net Fault rule was adapted by majority vote at the 2009 AGM effective January 7th, 2010.

RULE 2 Footwear in gymnasium

No street shoes must be worn in the gym. This is a requirement of the TDSB and we must insist that all members of the Association comply. Any member wearing street shoes will be asked to remain off the gymnasium floors until she has the correct shoes.

RULE 3 Team Uniforms

As per the 2009 AGM , all teams must wear matching colour shirts; any team member out of uniform will not be permitted to play.

RULE 4 New Players for Play-offs

No new players may join the league within five (5) nights of play before playoffs commence. Only under special circumstances, upon approval of the Executive, may new players be allowed to join.

RULE 5 Warm-up

The first set of games is to be played on the game court where the team practice has been scheduled.